

## **JOB DESCRIPTION COACH**

### **Function and Scope**

To prayerfully assist parents in providing a Christ-centered education that values exceptional academics, strong moral character, and service to others. To help develop students who demonstrate the character of Christ, through partnering with Christian families to spiritually, academically; physically and socially educate their children in an environment of mutual respect and caring professionals through the delivery of skills and Christ-like attitudes. Develop, train, and educate girls and boys in their respective sports, to reflect Christ as athletes through practice, prayer, and Bible Study.

### **Reporting Relationships**

Reports directly to Athletic Director

### **Personal Qualifications**

The coach shall be one who has received Jesus Christ as Savior and Lord. The coach shall be a member in good standing of a Bible believing church and shall lead a mature Christian life. He shall be a person with spiritual, academic and leadership abilities that will allow him to "train up a child in the way he should go." The coach shall reflect the purpose of the school to honor Christ in every activity. The coach shall be knowledgeable about general information about FCCS. The coach shall communicate effectively with athletes and parents. The coach shall be knowledgeable about the sport he or she is coaching. The coach shall view his/her position as a position of ministry to students and their families. The coach shall have the health and physical ability to perform the required duties of the position.

### **Supervisory role**

Assistant coaches

### **Spiritual**

1. Seeks to role model in speech, actions, and attitude, a consistent daily walk with Jesus Christ.
2. Sets example of the importance of prayer, scripture memorization and study, witnessing, and unity in Christian fellowship.
3. Implements Biblical principles as they relate to the spiritual well being of students, parents, and staff.

4. Follows the Matthew 18 principle in dealing with students, parents, administration, staff, and Board.
5. Shows support for the role of parents as primarily responsible before God for their child's education and assists them in the task.
6. Encourages students to accept God's gift of salvation and grow in their faith.
7. Emphasizes to students the reality of their worth in Christ.

**General Duties**

1. Direct the players in the skills of the sport so that each player works toward reaching his/her potential for his/her age and maturity.
2. Establish and maintain spiritual coaching goals:
3. Encourage athletes to conform to the likeness of Jesus Christ through example.
4. Encourage athletes to strive for spiritual victories
5. Demonstrate to the athletes the fruit of the Spirit during stress-free and stressful situations.
6. Lead an athlete to a saving knowledge of Jesus Christ.
7. Train athletes to trust in God for everything.
8. Train athletes to develop a personal relationship with God by prayer and Bible reading.
9. Train athletes to praise God for physical victories.
10. Train athletes in proper health practices.
11. Train athletes to submit to the rules of the game and the officials who enforce the rules, as God has directed Christians to be subject to authority.
12. Train athletes to praise God in defeats by understanding that God is good and perfect in His will and that God loves the opposing team as well.
13. Conduct team devotional before each game aimed toward instructing athletes in their Christian service to God.
14. Conduct team prayer meeting before each game with athletes and parents.

15. Encourage athletes to lead in preparing and guiding the team in devotional and prayer times.
16. Instruct athletes in godly behavior during team meetings.
17. Demonstrate, by example the importance of living consistently according to the teachings of Christ.
18. Share and develop new ideas when meeting with other Christian coaches.
19. Conduct a short prayer, as a complete team, after each game, whether the team has won or lost.
20. Encourage athletes to have interpersonal relationships with opponents (congratulate opponents after every game).
21. Encourage athletes to openly admit mistakes or errors, and when wrong has been done, to seek forgiveness.
22. Discipline the athletes whose actions have been detrimental to the spiritual objectives of Christ.
23. Teach the athletes to show care for equipment and facilities at home and away.
24. Teach the athletes to use proper language toward opponents, referees, fans, and other coaches.
25. Teach the athletes to demonstrate respect to opponents. (e.g. not running up the score without justifiable reason, not mocking the other team, not embarrassing or harassing a referee when he makes an unfavorable call).
26. Teach the athletes to encourage team members (especially during games and practice sessions).
27. Teach the athletes to place winning in perspective so that a "win at all costs" philosophy does not emerge.
28. Teach the athletes to cheerfully follow the rules of the game.
29. Teach the athletes to treat the athletic equipment and facilities with respect.
30. Teach the athletes to maintain self-control in unjust or unfair situations.

**Pre-Season Duties for Coaches**

1. Compile a list of rules and procedures that they desire their athletics to follow in their particular sport and securing AD approval before being distributed to the athletes.
2. Assure that no player plays in a scheduled game unless the participation fee is paid when required.
3. Prepare a squad list and submit it to the Athletic Director within one week from the initial orientation meeting for the sport.

**In-Season Responsibilities for Coaches**

1. On a weekly basis secure an updated list of ineligible players from the AD.
2. Demonstrate responsibility for the physical and spiritual well being of the athletes during the sporting activity.
3. Exemplify a Christ-like character both on and off the field.
4. Pray with the team before each practice and game.
5. Demonstrate responsibility for all equipment during practice sessions and games.
6. Notify all players of times and places in regard to games and practices.
7. Exercise discipline in any discipline situations that occur on the team and seek the assistance of the Athletic Director when necessary.
8. Ensure proper conduct of players at all time during practice, games, or trips.
9. Ensure the athletic equipment is properly worn and is not abused at any time.
10. Discourage the wearing of athletic equipment and uniforms at unauthorized places or times.
11. Notify the Athletic Director of any incidents of improper conduct on the part of coaches, officials, players, or spectators that seem to be detrimental to the best interest of the sport, school, and our Lord Jesus Christ.
12. Maintain good rapport with the officials associated with the administration of the contest and demonstrate personal behavior in such a manner that Christ is represented in a way that sets an example for the athletes.

13. Immediately seek and secure qualified assistance when an injury occurs that requires professional attention. Report serious injuries to the Athletic Director and to the parent of the injured student.

**Post-Season Duties for Coaches**

1. Turn in a list of all game statistics to the Athletic Director (win-loss record, individual stats, and, any special recognition or awards to be given to athletes).
2. Collect and return all uniforms after they are cleaned.

**Protection of Players (After Games And Practices)**

1. Supervise all players until they are picked up or have gone to extended care.
2. Use proper scheduling procedures.

**PROFESSIONAL**

1. Utilizes educational opportunities and evaluation processes for professional growth.
2. Seeks the counsel of the Athletic Director, colleagues, and parents and is teachable.
3. Develops appropriate relationships with administration, staff and parents.
4. Provides input and recommendations for administrative and managerial functions in the athletic program.
5. Follows established school policies, procedures and guidelines in a spirit of positive cooperation.
6. Follows through on assignments.
7. Is accurate and prompt in record keeping and in responding to communications.
8. Is punctual at post of duty.
9. Follows biblical, ethical, and professional practices.
10. Attends and participates in scheduled coaches meetings.
11. Knows the procedures for dealing with issues of an emergency nature.
12. Contributes to the general improvement of the athletic program.

**PERSONAL**

1. Demonstrates the character qualities of enthusiasm, courtesy, flexibility, integrity, gratitude, kindness, self-control, perseverance, and punctuality
2. Meets everyday stress with emotional stability, objectivity, and optimism
3. Exercises friendliness and consideration, treating each student impartially
4. Submits respectfully and is loyal to constituted authority
5. Maintains a personal appearance that is a role model of cleanliness, modesty, and good taste
6. Uses acceptable English in written and oral communication - Speaks with clear articulation
7. Develops and maintains rapport with students, parents, and staff to promote a positive coaching and game environment
8. Recognizes the need for good public relations - Represents the school in a favorable and professional manner to the constituency and general public
9. Demonstrates an appreciation and understanding of the uniqueness of the public attitudes at games.

**WORK SCHEDULE**

Attendance at all practices, games, and coaches meetings

**EMPLOYEE CLASSIFICATION**

***Select three:***

- |   |   |
|---|---|
| <input type="checkbox"/> Contract employee  | <input type="checkbox"/> At-will employee   |
| <input type="checkbox"/> Exempt employee    | <input type="checkbox"/> Nonexempt employee |
| <input type="checkbox"/> Salaried employee  | <input type="checkbox"/> Hourly employee    |
| <input type="checkbox"/> Volunteer employee |   |

***Benefit Classification:***

***Select one:***

- |   |   |
|---|---|
| <input type="checkbox"/> Full Time Administrative               | <input type="checkbox"/> Full Time Hourly Employees |
| <input type="checkbox"/> Full Time Certified/Licensed           | <input type="checkbox"/> Part Time Hourly Employees |
| <input type="checkbox"/> Part Time Administrative and Certified | <input type="checkbox"/> Volunteer employee         |